

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Dan Callaghan Council Housing Growth team	Telephone number: 0113 3788308	
Subject²:	Council Housing Growth Programme (CHGP): Approval to enter into a grant agreement with West Yorkshire Combined Authority (WYCA) to support the delivery of the New Council Homes on the Amberton estate, Gipton and Brooklands Avenue, Seacroft		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.) Further to the key decision taken by Executive Board in November 2018. The Chief Officer Asset Management & Regeneration has given approval: - to enter into a grant funding agreement with West Yorkshire Combined Authority to support the delivery of the new council housing development on the Amberton estate, Gipton and Brooklands Avenue, Seacroft.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) <ul style="list-style-type: none"> • The delivery of 88 new homes under the two construction contracts (55 in the Amberton estate and 33 at Brooklands Avenue) will directly contribute to the achievement of several key performance indicators that the Council will use to measure success, including: <ul style="list-style-type: none"> ○ Growth in new homes in Leeds ○ Number of affordable homes delivered. ○ Improved energy and thermal efficiency performance of houses; and ○ Number of households in fuel poverty 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	<ul style="list-style-type: none"> As well as enabling the Council to meet its housing needs; this development will also support the wider regeneration of five sites which have been undeveloped for many years and contribute to delivering against our social value charter aspirations via the creation of employment, skills, and apprenticeship opportunities within the city. 											
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The Council could decide not to sign the grant agreement but doing so would cause viability challenges for the projects and in turn add further pressure on the Housing Revenue Account.</p>											
Affected wards:	Gipton and Harehills and Killingbeck and Seacroft											
Details of consultation undertaken⁴:	As part of the submission process for the Brownfield Housing Fund, the Council Housing Growth Team has positively engaged with the Executive Member for Housing who supported the Council's grant funding application to WYCA.											
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Dan Callaghan, Council Housing Growth team</p> <p>Timescales for the projects are below:</p> <table border="1"> <thead> <tr> <th>Activity</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Enabling Works 2 start</td> <td>October 2023</td> </tr> <tr> <td>Enabling Works 2 completion</td> <td>January 2024</td> </tr> <tr> <td>Main works construction start on site</td> <td>February 2024</td> </tr> <tr> <td>All New Homes Occupied</td> <td>Autumn 2025</td> </tr> </tbody> </table>		Activity	Date	Enabling Works 2 start	October 2023	Enabling Works 2 completion	January 2024	Main works construction start on site	February 2024	All New Homes Occupied	Autumn 2025
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List of Forthcoming Key Decisions⁵	<p>Date Added to List:- N/A</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>											
Publication of report⁶	<p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p> <p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>											
Call-in	<p>Is the decision available⁷ for call-in?</p> <p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>										

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Angela Barnicle, Chief Officer Asset Management & Regeneration	
	Signature 	Date 25/03/2024

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.